



IS PROUD TO ANNOUNCE AND INVITE SUBMISSIONS FOR

THE 35th ANNUAL



FESTIVAL DATES

July 13th - 18th, 2010

One of Manhattan's longest running play festivals, the Samuel French Off Off Broadway Short Play Festival fosters the work of early-career writers, giving them the exposure of publication and representation.

From the initial submission pool, 40 plays are chosen to be performed over a period of one week. A panel of judges nominates one or more of each evening's plays as finalists. The final round is then held on the last day of the Festival. Out of these plays, six are chosen by Samuel French, Inc. Editorial Staff to receive publication and licensing contracts.

The judging panels will include Artistic Directors, Established Playwrights and Literary Agents. We hope this will raise the level of exposure for the playwrights involved in the festival, as well as adding a greater sense of community to the event.

The festival will take place at *Theatre Row, 410 W 42nd Street, New York, NY 10036*, and Samuel French, Inc. will be your source for information and governance regarding all aspects of the festival, from submission to production. Please visit www.samuel french.com/oobfestival for continually updated information.

**Be a part of the
Samuel French Off Off Broadway Short Play Festival!**

See Competition Guidelines and Application for more details.

SAMUEL FRENCH, INC.
OFF OFF BROADWAY SHORT PLAY FESTIVAL
Application

NOTE: This Application must be legible. All parts of the Application must be filled out in their entirety. This Application incorporates by reference the **Competition Guidelines** in their entirety. For questions, email oobfestival@samuel french.com

1. _____ (hereinafter known and referred to as "the Producer") wishes to apply to Samuel French, Inc.
(Name of Company or School)
for participation in the Thirty-Fifth Annual Off-Off Broadway Short Play Festival, commencing on or about **July 13, 2010** by presenting at the Festival the
play: _____ ("Play") by _____, which was developed under
(Title) (Author[s])
the aegis of the Producer as part of its ongoing program of _____ (if applicable) for playwrights.
(instruction, workshop, showcase, et al)
2. The Producer submits the Agreements set forth below as executed by the author(s) of the play identified above and by the person appointed by the Producer to be its liaison with Samuel French, Inc. (usually the person in charge of the program for playwrights, or the director, or the general stage manager), who is authorized to speak and act for the Producer in all matters concerning the Festival.
3. The Producer agrees to indemnify, defend and hold harmless Samuel French, Inc. and the owners of the **Theatre Row** theatre, their respective shareholders, members, directors, officers, employees, agents, and their respective successors, assigns and legal representatives, from any and all manner of claims and/or proceedings related in any way to the Producer's participation in this Festival or any events ensuing from its participation.
4. The Producer further represents and warrants that it is fully empowered to submit this Application and, if the Play is selected, to present the Play and to generally act as producer of the Play as contemplated in this Application, and to perform its other obligations under this Application, all without the knowledge, consent or approval of any third party and without infringing the rights or damaging any third party. The responsibilities of the Producer include, but are not limited to, the casting; the acquisition of an Equity Showcase contract if using Equity actors; the appointment of the director, designers and technical personnel; rehearsals; transportation; costumes, hand properties and special effects; and for all fees and expenses attendant thereunto.
5. If the Play is selected, the Producer agrees to sign and deliver such additional documents as Samuel French, Inc. may request to give full force and effect to the terms of the Application and the Competition Guidelines and to permit the presentation of the Play.
6. Applications and submitted scripts must be sent together to **Samuel French, Inc., Attn: Off-Off Broadway Festival Coordinator, 45 W. 25th Street, 2nd Floor, New York, NY 10010**, no later than **March 12th, 2010**, in order to be qualified for the Festival.

(Company or School Officer Signature)

(Date)

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7. **AGREEMENT BY LIAISON** Having been appointed by the Producer as its liaison (the primary contact person for Festival-related queries and information) with Samuel French, Inc. throughout the period of the 35th Festival, I do hereby acknowledge that I have read the Application and Competition Guidelines and will follow its directions, that I ratify, approve and agree to be bound by the terms and conditions of the Application, including but not limited to the indemnity clause supra (para 3), and herewith inscribe my name, address and phone numbers:

(Name legibly printed)

(Address)

(City)

(State)

(Zip)

(Phones; including night, weekend)

(Email address)

(Liaison Signature)

(Date)

8. AGREEMENT BY AUTHOR(S)

- a.** I (we) warrant that I am (we are) the author(s) of the Play, and that I (we) freely grant to the Producer all necessary and customary production rights to the Play as may be necessary or convenient for the presentation of the Play, if selected, for the term of the Festival, and that nothing within the Play violates the right of privacy of, or constitutes a libel or slander against, or violates any other rights of, any person, firm or corporation, including but not limited to rights under copyright, trademark and/or contract. If the Play is an adaptation of another pre-existing work not in the public domain, I (we) further warrant that permission to make and present the Work as an adaptation of a pre-existing work has been unequivocally granted by the copyright owner of the pre-existing work.
- b.** I (we) ratify, approve and agree to be bound by the terms and conditions of the Application, including but not limited to the indemnity clause supra (para 3). If the Play is selected, I (we) agree to sign and deliver such additional documents as Samuel French, Inc. may request in order to give full force and effect to the terms of the Application and the Competition Guidelines and to permit the presentation of the Play.
- c.** If the Play is selected for publication by Samuel French, Inc. in its sole discretion, I (we) agree to sign the standard Samuel French contract now in effect (details of which can be obtained from the Festival Coordinator), which I understand will require me (us) to license to Samuel French, Inc., the sole and exclusive word-wide publication rights in the play in all languages, for the duration of the play's copyright (with such publication rights including, but not limited to, acting editions, library editions, anthologies and reprints; "second serial" rights; and rights of translation, abridgement and selection), with such license subject to those rights reserved by law to the copyright owner. In addition, the contract will require me to grant to Samuel French, Inc., an exclusive and irrevocable agency throughout the world for the purpose of licensing the play on my behalf for those uses specified in the contract (with such uses currently including, but not limited to, all stage productions throughout the world and all audio-visual and electronic adaptations), with such grant of agency subject to those laws applicable to an Agent/Principal relationship established under the laws of the State of New York.

(Author[s]'s Signature[s])

(Date)

(Email address)

35th ANNUAL OFF OFF BROADWAY SHORT PLAY FESTIVAL
Competition Guidelines

HOST: Samuel French, Inc.
45 West 25th Street, 2nd Floor
New York, NY 10010

WEBSITE: <http://www.samuelfrench.com/oobfestival>

PRIMARY CONTACT EMAIL: oobfestival@samuelfrench.com

FESTIVAL CONTACTS:	FESTIVAL COORDINATOR:	Kenneth Dingedine (212) 206-8990 x.147
	SUBMISSIONS:	Roxane Heinze-Bradshaw (212) 206-8990 x.135
	PRODUCTION COORDINATOR:	Billie Davis (212) 206-8990 x.155

DATES: July 13-18, 2010

THEATRE: The Lion Theatre at Theatre Row
410 West 42nd Street, New York, NY 10036

ELIGIBILITY: Short plays with a performance time of 30 minutes or less that were developed under the aegis of any theatre company, professional school or college that fosters playwriting by conducting classes, workshops or similar programs of assistance to playwrights.

There is a limit of 15 submissions per producing organization and a limit of 3 submissions total per individual author. In addition, a maximum of 6 submissions per producing organization will be chosen for the initial performance rounds (“The Final Forty”).

Each nomination must have a separate application form.

Conglomerate entries on one application, even by one and the same playwright, are not acceptable. Application forms may be duplicated.

Plays must be written in English. Foreign expressions are allowed.

Plays must be typed, and in no less than 12-point type.

Winning playwrights from the previous year’s Festival must wait one Festival year, before being eligible to submit again. Thus, 2009 OOB Festival winners are not eligible to submit until the 2011 OOB Festival.

Plays presented in previous Samuel French Off Off Broadway Festivals are not eligible for re-submission.

Poetry and short story readings will not be accepted.

Samuel French, Inc., in its sole and absolute discretion, shall select plays for participation in the 2010 OOB Festival from among all entries, and its decisions are final. If a play is selected, the producer and author(s) must sign additional documents as described in the Application as a condition for participation. Samuel French, Inc. reserves the right to remove any selected play from participation if the

play, its producers and/or its authors are not in compliance with the Application and/or the Competition Guidelines, and/or if the additional documents are not timely signed and returned. Production of selected plays shall be at the sole cost and expense of the Producer, and no royalties or other payments are or will be owing by Samuel French, Inc.

FACILITIES: The theatre space will include a basic lighting plot with limited pre-set general light cues and basic sound equipment (1 CD player) will be provided by Samuel French, Inc.

A limited number of basic set pieces will be available at the theatre. Additional props, set pieces, etc. may be brought by the producing companies; however, we strongly advise that productions be kept as simple as possible.

PERSONNEL: Samuel French, Inc. and Theatre Row will further provide all front-and-back-of-house personnel and a board operator if needed.

SUBMISSIONS: All correspondence and script submissions must be delivered by hand, or via post to the following address:

SAMUEL FRENCH, INC.
Attn: Off Off Broadway Festival Submissions
45 W. 25th Street, 2nd Floor
New York, NY 10010

All submissions must be accompanied by an application, all portions of which must be completed.

The manuscript submitted must be the script proposed for presentation, with no major alterations necessary (minor adjustments are expected between acceptance and production).

Please provide an estimated running time (plays cannot exceed 30 minutes) and a one sentence synopsis on your cover page.

Neither fax nor email submissions will be accepted.

SUBMISSION MATERIALS WILL NOT BE RETURNED.

CALENDAR:	March 12:	Deadline for nominations. Both applications and play manuscripts including running time and one sentence synopsis, must be received TOGETHER by this date. (Address supra). DO NOT DELIVER TO THEATRE.
	May 7:	Liaisons of the 40 plays selected for the Festival be notified via email. All other applicants will be notified via USPS or email.
	May 21:	Press announcement of the "Final 40" posted this date.
	July 13:	Festival commences.
	July 18:	Festival ends with presentation of Finalists.